



PROTECTION IS EVERYTHING

**POSITION: STORES
MANAGER
BASED AT: RUSTINGTON,
WEST SUSSEX**

REF NO: 177

Jankel Armouring Limited is a great place to work. The Company is evolving and growing in response to unprecedented success in supplying mission-critical vehicles, survivability systems and services to clients across the world, including Departments of Defence, Government Organisations, Non-Government Organisations and Original Equipment Manufacturers. Following the win of several major programs, we are now looking to strengthen our existing Stores Team.

So where do you fit in?

The Stores Manager will be responsible for developing and improving JAL's stores operations and processes. This role is key to the organisation's financial and operational performance having full accountability and autonomy for stores performance.

Specific responsibilities include:

- Manage, lead and develop a high performing stores team.
- Set and achieve a challenging set of KPIs that delivers a service that meets a demanding production and engineering environment – reporting performance on a regular basis.
- Attend a limited number of meetings to keep apprised of current and future demands of the team.
- Focus on continuous improvement by identifying areas of improvement and deliver improved operational performance.
- Manage stock control, stock rotation, monitoring levels, liaise with procurement to reorder stock when necessary.
- Manage the department tools and plant including the layout of the warehouse.
- Operate fork lift when required.
- Co-operate with management and ensure all works are carried out to a high quality and conform to Industry Standards.
- Be familiar with and demonstrate commitment to the requirement of Health and Safety, working with the Head of QHSE to introduce improvements when necessary.
- Report any hazards, near misses, accidents, incidents as soon as possible to QHSE.
- Wear all PPE as required by company procedure and ensure all warehouse employees, sub-contractors and visitors are also provided with and using adequate PPE for the task undertaken.
- Ensure the team has adequate training and certificates to undertake their job.
- Complete annual PDRs and focus on the team's performance, training and development.
- Managing transport companies and the movement of stock across multiple locations.
- Responsible for the department budget.

Key Relationships

- JAL leadership and management team.
- Procurement team.
- Commercial – Product Development, Project Management, Production, Finance, Quality.
- Suppliers and outsource partners.

Let's talk about you!

Experience/Knowledge

- Proven experience in a manufacturing stores and warehouse environment
- Demonstrable experience of improving a stores operation
- Ability to lead a multi-skilled team and take control of everyday tasks, organising and guiding when necessary
- Able to manage demanding external and internal stakeholders
Knowledge of MRP and SAP system
- Proven stores management experience within automotive , engineering and manufacturing industries
- An excellent understanding kitting, goods inwards, stores and manufacturing processes.
- Planning & implementation skills, able to deliver to tight deadlines.
- Excellent oral and written communication skills.
- Excellent organisational skills with ability to manage conflicting priorities well
- Full driving licence and forklift licence.
- Eligible for UK Security Clearance to minimum SC ('Secret') level.
- Demonstrates Jankel core competencies:
 - Team player and respect for others
 - Professional
 - Customer-focused
 - Flexibility and effectiveness under pressure
 - Results-focused
 - Communication and listening
 - Integrity and morality

Applicants should possess the following core competencies:

- Eligible for UK Security Clearance to minimum SC ('Secret') level.
- Customer focused - displaying pro-active approach to meeting both internal and external customer needs.
- Results-focused –A strong desire to achieve results and work hard to reach goals and targets. Seeks to achieve results which enhance business success.
- Flexibility - displays versatility and adaptability. Identifies need for change, develops new ideas, encourages and supports innovation. Reacts positively and with enthusiasm to change and improvement. Has capability to achieve results and manage workload even at peak of pressure. Self-manages to be highly effective even at times when workload is less.
- Professional - takes career seriously and considers the business dimensions of decisions carefully. Intellectually and analytically rigorous; displays high competence in chosen field and is trusted by the business to “do the right thing”.

STRICTLY NO AGENCIES

**Interested? Then apply by
sending your CV to
Caroline Bayliss
HR Advisor
caroline.bayliss@jankel.com
Quoting Job Ref.177**

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- Integrity and morality - acts with scrupulous honesty with customers, colleagues, and suppliers and everyone else they come into contact with in the workplace.
- Communication and listening - strong interpersonal skills; the appropriate use of written, oral, non-verbal and listening skills, with an ability to persuasively impart information and pick up on underlying messages.
- Superior planning and organisation skills.

- Problem solving - displays logic, creativity and pragmatism in resolving problems, requiring little supervision and using disciplined problem-solving methods.
- Adaptability - the ability to react to different circumstances whilst maintaining composure and focus on objectives; can be relied upon in tough situations and is able to constructively challenge the status quo to facilitate appropriate change.
- Teamwork - a strong team player with the ability to recognise and manage the team dynamic; demonstrates the ability to understand others motivations and actively assess their strengths and weaknesses, is aware of others workloads and responds accordingly.
- Leadership - strong leadership skills, conveying confidence, presence and a professional image at all levels within an organisation.
- Willing to travel in UK and internationally as required.

In return we offer a competitive salary plus quality benefits, including early finish on Friday afternoons.

Candidates must be eligible for UK Security Clearance to minimum SC ('Secret') level

Role is based at our Company's office in Rustington, West Sussex with requirement for occasional travel in the UK.

Jankel is an armed forces-friendly organisation, recognising the value serving personnel, reservists, veterans and military families bring to our business